

C. B. Patel Arts College
Nadiad, Gujarat – 387 001

(Affiliated to Gujarat University, Ahmedabad)

(NAAC Accreditation: B+)

THE ANNUAL QUALITY
ASSURANCE REPORT
OF THE
INTERNAL QUALITY ASSURANCE CELL
(For the year 2009-10)

Prof. Rajanikant Jain
Coordinator IQAC

Dr. Manoj Patel
Principal
Chairperson IQAC

PART – A

“Education for Empowerment and Education for Enlightenment”; to achieve this mission, our college by incorporating the ‘Learner Centric Approach’ is trying to cater the needs of the diverse sections of the rural and semi-urban students of this area. In the month of June 2009 the IQAC deliberated and decided to carry out the following activities towards Excellence:

A) Academic Activities

1. To initiate a centralized computer centre with Internet facilities.
2. Strengthening of the Alumni Association and Parents-Teachers Association.
3. Teachers will be encouraged to use Audio-visual aids in classroom teaching.
4. To involve various stake-holders for fund raising and resource mobilization.
5. To complete computerization and automation of the Library Services.
6. To motivate the Teaching and Non-Teaching staff to undergo Computer Training.
7. To start separate PG courses for Economics and Psychology and expand the PG courses in sociology.
8. To arrange regular career orientation and placement programs.
9. To motivate students and Teachers for seminars, conferences and research work.
10. To prepare ‘Vision’ and ‘Action’ for further development of the college Academic Excellence.

B) Infrastructure Development: from UGC grant

1. Building Extension and Renovation
2. Construction of a Multipurpose Hall
3. Building of more classrooms
4. Internal Road and Garden development
5. Language Laboratory with ICT Equipments

At the end of the academic majority of the above planned activities are positively achieved and some of them are getting positively achieved and some of them are getting positively carried on, the following Part-B of the IQAR is indicative of the ‘plan’ at the beginning of the year 2009-10. The following pages are about the ‘execution’ of it during the year, and the documentation of it.

C.B. PATEL ARTS COLLEGE, Nadiad
AQAR of the IQAC – 2009-10

PART – B

- 1.** The academic activities planned by the college and endorsed by the Management are:
 - i.** Meeting of the Management in July 2009
 - ii.** Management and College staff meeting in August 2009 disclosed the plan for the Academic year 2009-10
 - iii.** Reformulated the various committees for the effective functioning of the curricular as well as extra-curricular activities. The following committees formed during the year:
 - a. Students representative committee
 - b. Exam committee
 - c. Sports committee
 - d. Co-curricular committee
 - e. Library committee
 - f. Discipline committee
 - g. Time Table committee
 - h. Internal Exam committee
 - i. UGC and NAAC committee
 - j. Medical committee
 - k. Scholarship and Free-ship committee
 - l. P.G. committee
 - iv.** To commemorate the Golden Jubilee, the Gujarat Government planned Quality Development in Higher Education Program. As per the guidance from the State Government the college formed the following Committees and carried out various quality development activities. Swarnim Gujarat Committees as Government of Gujarat instructed:
 - a. Swarnim Gujarat Knowledge committee
 - b. Swarnim Gujarat Drama committee
 - c. Swarnim Gujarat Sports and fitness committee
 - d. Swarnim Gujarat Social Service committee
 - e. Swarnim Gujarat Music committee
 - f. Swarnim Gujarat Arts committee
 - g. Swarnim Gujarat Creative Writing and Elocution committee

For the Swarnim Gujarat Celebration the college is selected as a Cluster Resource Group of the area.

2. To add to the present 7 UG and 4 PG programs the following two, new PG Programs are initiated and the proposals is sent to the affiliating Gujarat University:
 - i. PG in Economics (Entire Subject)
 - ii. PG in Sociology and Psychology (Special)
3. The college helped and facilitated the following development programs:
 - i. Organized NAAC sponsored National Seminar on ‘Role of Educational Leadership and Academic Administration for Quality in Higher Education.
 - ii. Organized UGC sponsored National Seminar on ‘Contemporary Women : Rights, Political and Literature’.
 - iii. Total 45 Research Papers are produced by College Faculties at Various State and National Level Seminars.
 - iv. One faculty Development Programme organized and hosted.
 - v. Collaborated with other College to organize and host Faculty Development Program.
 - vi. 6 Books published by our college faculties (Hindi and Gujarati Departments)
 - vii. Swarnim Gujarat Celebration incorporated extension as well as social service.
4. During both National Seminars our College facilitated 580 delegates to interact with each other 396 Research Papers were presented were considered for the presentation. These seminar proceedings are under publication process.
5. Internal Resource Generation is made by
 - i. UGC approved Functional Hindi (UC) Self Finance Course is now completely un-aided from any grant giving body. This course is self finance and follows the Gujarat University’s fee structure.
 - ii. The Education Society Consumer store is running on the No Profit and No Loss basis at the end of the financial year generates same resources.
 - iii. College Building was provided for the Competitive Exams like LIC, for the Assembly and Local Government Municipal Elections the building was given.
6. Community Services:

The NCC unit and the ‘Collegiate Women Development Cell (CWDC) carried out the following services:

 - i. Blood Donation Camp
 - ii. Legal Literacy Awareness Program with the help of Local Police Services and Legal Experts.
 - iii. Consumers Rights Awareness with the support of the Zonal Office
 - iv. AIDS Awareness Program

- v. Traffic Rules Awareness Rally organized
- vi. World Peace Day observed with the BrahmaKumaris
- vii. 'Save the Girl Child' Awareness Program
- viii. Personality Development Lecture

7. Teachers and officers newly recruited:

Apart from the 19 permanent teachers, 8 Ad-hoc teachers appointed by the management during 2008-09 year: They are:

- i. Shri. R. C. Solanki – Economics
- ii. Ms. Simtaben Makwana – Hindi
- iii. Mr. Jayamal Karangya – Sanskrit
- iv. Dr. Kiritbhai R. Patel – Gujarat
- v. Shri. Ketanbhai A. Patel – Political Science
- vi. Ms. Palak B. Patel
- vii. Ms. Gohil Devika – Librarian
- viii. Shri. Vijaybhai Chauhan – Sports Incharge

8. Teaching – Non teaching staff ratio:

2:1

9. Improvement in the library services:

- i. Computerization of the Library is an ongoing process, in the absence of a permanent Librarian the Ad-hoc librarian is carrying out the job. Out of the 45,000 entries more than 10000 are entered in the computers.
- ii. Internet access facility is improved from one computer to three computers.
- iii. Inter Institutes and Inter-College Library collaboration is started.

10. New books/journals subscribed and their cost:

During this academic year, 1122 new Text Books worth of Rs. 43003/- and 242 Reference Books worth of Rs. 36374/- are purchased. Total 36 Journals and Magazines were subscribed with the subscription amount of Rs.8720/-. Equipments worth Rs. 33,293/- were purchased.

11. The unit cost of education for the academic year 2008-09:

- i. Including the Salary Component

Rs. = Rs. 11026354

Students 1469
= Rs. 7506/-

- ii. Excluding the salary component

= Rs. 643891

Students 1469
= Rs. 438/-

12. Computerization of administration and the process of admissions and examination results, issue of certificates:

From admission to final result all details of the students are computerized. Cash, Accounts, and fee receipt is computerized. Students Transfer Certificates, Students Transcripts, Recommendation Letters, all are computerized. Students Presence Sheet, Records of Marks for Internal Examination as well as University Examination is computerized. Employees' details of, services, development, salary, leave and CAS is computerized.

13. Increase in the Infrastructural facility:

From the staff members' contribution:

- i.** Internal ground laid by Rubber Blocks
- ii.** Statue of Goddess Saraswati with Garden and pavement is built

14. Technology Up-gradation:

To the present computer facilities at the Administrative office, Principal office, Library and Common staff room, the following up gradation is done:

- i.** All the computers are LAN
- ii.** 10 New Computers, a server and 10 new computer Tables and 10 chairs purchased
- iii.** Internet facilities extended as well as expanded

15. Financial aids to the students:

The following financial aids to our students are provided:

A. From the Central Government:

- i.** National Merit Scholarship
- ii.** National Merit Loan Scholarship
- iii.** National Sports Scholarship

B. From the State Government:

- i.** Free Education for the Girl Students
- ii.** E.B.C. and Baxi Free-ship
- iii.** S.C. and S.T. Scholarship
- iv.** Gujarat State loan Scholarship (Interest Free)
- v.** Handicap Scholarship
- vi.** Gujarat Higher Education Scholarship
- vii.** Poor Students Relief Fund free-ship

C. From the college:

- i.** College Students Union Fund
- ii.** Poor Students Free-ship
- iii.** Donor Shree Zaverbhai Baberbhai Memorial Fund
- iv.** Sportsperson Scholarship from Students Union
- v.** P.G. Free-ship and Scholarship

16. Support from Alumni and Parents-Teachers Association and its activities: At beginning of the year, in the month of July, a formal meeting is held so, that the previous year's results of the students are deliberated and a plan for the upcoming year is prepared. At the end of the year, probably in the month of April a meeting is organized. This association together:

- i.** Initiated a fund to support the students
- ii.** Initiated to share the career and vocational guidance
- iii.** Planned to organize expert's lectures

17. Health Services:

- i.** First Aid is available
- ii.** Medical check-up is mandatory for all students
- iii.** Blood Donation Camps organized by the NCC and CWDC
- iv.** Female Health Awareness programs arranged by CWDC
- v.** Thelesemia Awareness program is a regular activity

18. Performance in Sports Activities:

- i.** Inter University Handball Team member at Kolhapur, Maharashtra
- ii.** Inter University Wrestling at Rohtak, Harayana
- iii.** Two boys of our college represented our University in Inter University cricket
- iv.** Two girls represented our University in Inter-University Handball Tournament
- v.** A Bronze Medal was won by one boy at National Open Wrestling Competition
- vi.** A runner-up at State Level Power Lifting Tournament
- vii.** Gujarat University Inter-zonal participation in the following games:
 - a. Kabbadi
 - b. Judo
 - c. Athletics
 - d. Chess

19. Incentives to outstanding Sports Persons:

- i.** Best Sportsman of the year Award (Silver Medal)
- ii.** Best Sportswoman of the year Award (Silver Medal)
- iii.** Sports kits, costumes and equipments provided
- iv.** 7 students provided Fee waivers for their Inter University Sports participations
- v.** Special study classes were arranged for them
- vi.** Sports scholarships in cash awarded for the Inter College competitions

20. Students Achievements and Awards:

A.

	Class	No. of Students	First Class	Total Result
i	First Year	558	18	80 %
ii	Second Year	491	14	84 %
iii	Third Year	387	14	82 %

B. Extra Curricular Activities:

College students won awards and positions at the University Youth Festivals in the following activities:

- i.** One Act Play
- ii.** Quiz
- iii.** Classical Music
- iv.** Essay Competition
- v.** Debate
- vi.** Elocution

C. NCC Achievements:

a. NCC Cadets Boys Completed:

- i.** Army attachment Camp – No.1 at Kutch-Bhuj
- ii.** C.A.T.C. – Camp at Kapadvanj
- iii.** C.A.T.C. – Camp at Vaalmi
- iv.** C.A.T.C. – Camp at Vaso
- v.** All India Trekking Camp, Khambhat
- vi.** NCC Camp at Karnataka
- vii.** NCC Camp at Goa
- viii.** RDC – Camp at Karamsad
- ix.** Army Attachment Camp – No.2 at Kutch-Bhuj
- x.** Special NCC Camp, Ahmedabad
- xi.** NIC – Camp, Kakinara A.P.
- xii.** NIC – Camp, Nagrota, J & k
- xiii.** NIC – Camp, Tamilnadu
- xiv.** RDC 2- Godhara

b. NCC Cadets Girls Completed:

- i.** C.A.T.C. – Camp, Nadiad
- ii.** C.A.T.C. – Camp, Thamana
- iii.** RDC Training Camp, Karamsad
- iv.** Clean Campus Camp, Nadiad
- v.** Blood Donation Camp, Nadiad
- vi.** Traffic Awareness Camp, Nadiad

c. NCC Officer Lt. L. D. Chavda completed NCC refresher course of one month at OTC kamti and promoted as a Captain

21. Guidance and Counselling Activities:

- i.** International Centre for Entrepreneurship and Career Development one day seminar for college students arranged.
- ii.** Indian Institute of Medical Representatives Private Ltd. (IIMR)
- iii.** Indian Institute of Hardware Technology (IIHT) provided mock Written Test, Group Discussion, Interview, and Project Preparation guidance.
- iv.** HDFC provided placement information
- v.** ICFAI Awareness Program

22. Best Practices of the Institute:

- i.** Cluster Resource Centre for the Colleges of the area to provide help in almost every academic need of the institute.
- ii.** As part of Swarnim Gujarat Celebration our College adopted twelve orphan and destitute children from the public place of our town. These children are regularly brought to the campus provided with basic needs and given literacy lessons so that they acquire a kind of self confidence and self respect for themselves.
- iii.** The Staff members donated Rs. 51000/- for the Girl Child Education Fund to the Chief Minister of Gujarat.

PART – C

Detail plans of the Institution for the year 2010-11

1. To carry on the present '10 Points' Plan' and strengthen the Institutional development by consolidation the pace of the progress.
2. To develop the existing building and infrastructure so, that the increasing strength of the students is accommodated.
3. To develop counselling and consulting section and collaboration for employability of the students.
4. To recruit Teachers against the vacant posts by convincing the State Government.
5. To organize National Seminar/s one each in Language section and Social Sciences
6. Increase Community services through NCC and CWDC and College Students Union.
7. Motivate Teachers for research work, Ph.D., and Publications.
8. To Improve Language Laboratory and start some training courses in ICT.
9. To adopt promptly the choice based unit test at PG Level.
10. Enhance the effectiveness of Counselling of Placement Cell.

Prof. Rajanikant Jain

Name and Signature
Coordinator, IQAC

Dr. Manoj R. Patel

Name and Signature
Chairperson, IQAC

To,
The Director,
NAAC – Nagarbhavi
Banglore – 560072

Matter: AQAR for the academic year 2008-09 by the IQAC

Respected Sir,

Please accept the IQAC report for the academic year 2008-09 and acknowledge the same.

Thanking you,

Yours faithfully,

Dr. Manoj R. Patel
Principal
C. B. Patel Arts College
Nadiad, Gujarat